**MINUTES**

**Homeland Security Advisory Committee**

**Monthly BVCOG (Region 13) Meeting**

1330 August 31, 2022

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| Committee Chairman | Shelly Butts – Emergency Management Coordinator  Madison County Office of Emergency Management | | |
| Committee Vice Chair | Erik Maiorano- Emergency Management Coordinator- Robertson County | | |
| Type of Meeting | Monthly HSAC Meeting with Virtual Option | | |
| BVCOG Staff Members in Attendance | Cagan Baldree – Public Safety Planning Manager  Addison Walker – Homeland Security Planner | | |
| HSAC Guests in Attendance | Jason Ware Brazos Co. OEM.; Rob Santarsiero Brazos Co. Sheriff’s Office; Ryan Rutledge Police Chief Todd Mission; Kipp Ratliff US Army Reserves; Leah Mishket BCSO Intern; Cody Autrey TAMUS SOC; Andrew Stokes TAMUS Cyber; Jay Otken DOD TEEX | | |
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| Homeland Security Advisory Committee Members in Attendance | | | |
| Brazos County | | | |
| Eric Buske |  | Patrick Corley | **Present** |
| Peggi Goss | **Present** | Leslie Lutz | **Present** |
| Monica Martinez |  | David Dibello | **Present** |
| Michele Meade | **Present** | Steve Aldrich |  |
| Paul Martinez | **Present** | Kenneth Utz |  |
| Curtis Darby | **Present** | James Arnold |  |
| Rodney Sigler |  | Scott Smith |  |
| Santos Navarette | **Present** | Tradd Mills |  |
| Burleson County | | | |
| Charles Barnes |  | Dennis Gaas |  |
| Gene Hermes |  | Bill Perry | **Present** |
| Duane Strange | **Present** | Jake Sullivan |  |
| Grimes County | | | |
| Katherine Dornak (Lee) | **Present** | Todd Greene |  |
| Jason Katkoski | **Present** | David Lilly | **Present** |
| Neal Wendele | **Present** | Sinda Phelps |  |
| Leon County | | | |
| Byron Ryder |  | Jerrod Jones |  |
| Jim Carrigan |  | Bobby Walters |  |
| Linda Richardson | **Present** | Victor Smith |  |
| Jim Scott |  | Jackie Morrow |  |
| Kyle Workman |  | Jimmy Gifford |  |
| Madison County | | | |
| Bobby Adams |  | Richard Morris |  |
|  |  | Shelly Butts | **Present** |

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| Robertson County | | | |
| Adam Gallagher |  | Karen Box |  |
| Diana Ferrell |  | Rosa Hoyt |  |
| Erik Maiorano |  | Gerald Yezak |  |
| Chuck Hairston | **Present** | Joe David Scarpinato |  |
| Nester Leamon | **Present** | Dr. Stacy Allen Cude | **Present** |
| Washington County | | | |
| Kirk Hanath |  | Kevin Deramus |  |
| Dant Lange |  | Larry Neveux | **Present** |
| John Chancellor | **Present** | Bryan Ruemke | **Present** |
| Jamie Woodall |  | Trey Holleway |  |
| Damon Cunningham |  | Brian Sheffer |  |

1. The HSAC committee members voted Mr. Bryan Ruemke as the temporary committee chair to facility the meeting.
2. **Call to Order** – Mr. Bryan Ruemke called the meeting to order at 1330 hrs.
3. **Invocation-** The invocation was delivered by Mr. David Lilly.
4. **Pledge of Allegiance**
5. **Introductions** – Introductions were made by all members and staff physically present.
6. **Action Items**
   1. **Consider for Approval July 27, 2022, HSAC Meeting Minutes:** Mr. Lilly made a motion to approve the minutes, and Mr. Chancellor seconded. The motion carried.
   2. **Social Engineering Presentation given by Devalle Clay from TEEX:** Mr. Clay gave a detailed presentation on the topic of social engineering discussing what social engineering is, how it can be used against an individual or organization, and ways to prevent yourself from being socially engineered.
7. **Committee Reports**
   1. **Communications Subcommittee**: Mr. Leslie Lutz informed that the regional EMCs have met twice for a WebEOC Working Group to look at new boards and gaining access to new boards on WebEOC to make regional EMCs more comfortable and to better understand the boards. The plan is to push this out to more partners as the EMCs become more comfortable with the boards. Have made headway in the implementation of the boards. On August 24th a functional VOAD exercise was held using WebEOC to allow VOADs to get more involved and gather input from VOAD partners on how they may use WebEOC. Ms. Peggi Goss provided further input stating that the VOADs enjoyed seeing the boards on WebEOC and were able to see the value in the ability to talk through the boards together jointly with the EMCs. Mr. Lutz made it clear that discussions revolving around WebEOC are ongoing and will continue to bring more partners into that discussion.
   2. **Intelligence Subcommittee- Mr. Rob Santarsiero:** Mr. Santarsiero updated that several weeks prior the intelligence subcommittee met to discuss the Real Time Crime Center. The subcommittee talked thorough key points they will have to discuss and decide upon over the next year. There will be several more meetings in the future. Authorities visited the Brazos County Sherriff’s Office the morning of August 31st to rebid, this has caused the BCSO to make several adjustments to free up grant funding for more technology, data access, and software that will enable the RTCC to be more effective from the initial stand up of the center. There is a significant lag time expected in receiving equipment, they will try to phase it over the course of the year. There will be more meetings and more IT heavy discussion with the jurisdictions in the upcoming months.
   3. **Strategic Documents Subcommittee:** No updates.
8. **County Updates:** 
   1. **Burleson:** Burleson County is making their way into moving on over to BVWACS. The dispatch project has all the equipment necessary minus the mobile consul. The equipment is being installed in the dispatch soon and Burleson County is looking at moving over to BVWACS on the law enforcement side the second week of January.
   2. **Brazos County:** Brazos County was added to the State drought disaster declaration. The cities of Bryan and College Station followed suit in declaring drought disaster which will be reassessed in 7 days to renew the declaration for 60 days. The county lifted the burn ban on August 30th. The county also had a great cyber security exercise working with jurisdictional and agency partners across the regions and across the state. Brazos county CISO worked with the DHS CISA group to come up with injects for the exercise. There was great discussion that followed from the scenarios presented. Please reach out to DHS CISA group not only for exercise purposes but assessments as well, which the county has also taken advantage of. Brazos County is attempting to put trainings together having identified a number of people that need the G191 class. This is a one day class that is an EOC/ICS interface class please inform people of the availability of the course. This class is a prerequisite for the 449 class, the train the trainer class for NIMS. Ms. Meade informed that once all elections are over, early in 2023 Brazos County will host the 402 class for elected officials which will last between 2 to 4 hours.
   3. **Grimes County:** Grimes County declared drought disaster and is currently working on DSO. Drought is not a typical disaster to track disaster causes, causing Mr. Lilly to reach out to water companies in the region that have experienced drought related costs. Mr. Lilly found one company that experienced a $75,000 expense for replacing a well pump. There are several other companies in the region as well with similar experiences which will allow the county to surpass the county threshold. Mr. Lilly expressed that it has proved challenging how to quantify damages and is awaiting guidance from TDEM as to what incidents and damages related to the drought.
   4. **Leon County:** No Updates.
   5. **Madison County:** Madison County experienced large amounts of rain and lifted the county burn ban.
   6. **Robertson County:** Robertson County is still under a burn ban but expect the county burn ban to be lifted next Tuesday.
   7. **Washington county**: Washington County declared disaster for drought and wildfires as well, extending the declaration indefinitely. The county’s burn ban is still in effect.
9. **Homeland Security Planner Updates- Addison Walker, BVCOG:** Ms. Walker reminded the Committee that the DHS Special Event Data Call is open and will be closing on September 9th. All events need to be submitted via email to her by Friday. Ms. Walker updated the committee on the status of the THIRA/SPR/IP. She then informed the committee that she has created a google survey that will be sent out to jurisdictional partners bi-monthly keeping up to date on what is going on in specific areas of the region. Ms. Walker informed the committee of the opportunity to have DPS put on a Mass Casualty Workshop in the region for free and inquired if the workshop would be something of interest to the region. The committee was then reminded of grants that had previously been sent out.
10. **Program Updates**
    1. Brazos Valley Communications Project- No updates given.
    2. Community Emergency Response Team- No updates given.
    3. Criminal Justice- No updates given.
    4. Capital Area of Texas Regional Advisory Council- No updates given.
    5. Hazard Mitigation: Cagan Baldree- Public Safety Planning Program Manager- Mr. Baldree informed that several elected officials have been calling terms of CBDG-MIT Mod. The state did a review of a final form of the preliminary submission last Thursday and plan to do another review this Friday. the COG submitted the preliminary MOD on March 2nd with edits afterwards. The BVCOG was the first COG to submit and during the submission process they allowed cities to submit correct LMI numbers and conduct surveys which several of the region’s jurisdictions did. The reviewing process of the surveys and additional LMI numbers has prolonged the process. Once Mr. Baldree receives approval, he will send out the information.
11. **Important Dates-** Mr. Baldree summarized the following important dates:
    1. **9/7-9/8-** BVRAC Symposium
    2. **9/9-** National Special Events Data Call
    3. **9/29-** September HSAC Meeting
    4. **11/8-11/10-** Public Information Basics Course
12. **Public Comments:** Mr. Santarsiero introduced Kipp Ratliff. Mr. Ratliff is an anti-terrorismofficer for the U.S. Army reserves and is newly assigned to the area and the program. Would like to start coordinating training events for the region. Within Mr. Ratliff’s program there is 33 different standards to meet, there are trainings available that range from anything from active shooter responses, emergency response, bomb threats, and the terrorism security realm. Mr. Ratliff is here to meet everyone and be able to make connections to host trainings and bring training to the area.
13. **Adjourn at 1447 Hrs.-** Mr. Neveux made a motion to adjourn the meeting, and Mr. David Dibello seconded. The motion carried, and Mr. Ruemke adjourned the meeting.