**MINUTES**

**Homeland Security Advisory Committee**

**Monthly BVCOG (Region 13) Meeting**

1330 November 30th, 2022

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| Committee Chairman | Shelly Butts – Emergency Management Coordinator  Madison County Office of Emergency Management | | | |
| Committee Vice Chair | Erik Maiorano- Emergency Management Coordinator- Robertson County | | | |
| Type of Meeting | Monthly HSAC Meeting with Virtual Option | | | |
| BVCOG Staff Members in Attendance | Cagan Baldree – Public Safety Planning Manager  Addison Walker – Homeland Security Planner | | | |
| HSAC Guests in Attendance | Mike Sangl- CLO Robertson CO. TDEM, William Sederholm- Exercise Coordinator TDEM, Troy Keller- CLO Washington CO. TDEM, Mike Wisby- RACES/ARES, Dick Zimmer- RACES, Ron Hambric- ARES/RACES, Robert Saunders- Planner TDEM, Ponch Gonzales- TDEM District Coordinator, Lauren McGrath- Deputy EMC Bryan, Jason Ware- Deputy EMC Brazos County | | | |
|  |  | | | |
| Homeland Security Advisory Committee Members in Attendance | | | | |
| Brazos County | | | | |
| Eric Buske |  | Patrick Corley | **Present** |
| Peggi Goss | **Present** | Leslie Lutz | **Present** |
| Monica Martinez |  | David Dibello | **Present** |
| Michele Meade | **Present** | Steve Aldrich |  |
| Paul Martinez |  | Kenneth Utz |  |
| Curtis Darby |  | James Arnold |  |
| Rodney Sigler | **Present** | Scott Smith |  |
| Santos Navarette |  | Tradd Mills |  |
| Jeanelle Gottlob | **Present** | Rich Giusti |  |
| Burleson County | | | | |
| Charles Barnes |  | Dennis Gaas |  |
| Gene Hermes |  | Bill Perry | **Present** |
| Duane Strange | **Present** | Jake Sullivan |  |
| Grimes County | | | | |
| Katherine Dornak (Lee) |  | Todd Greene |  |
| Jason Katkoski |  | David Lilly | **Present** |
| Neal Wendele |  | Sinda Phelps | **Present** |
| Ryan Rutledge |  |  |  |
| Leon County | | | | |
| Byron Ryder | **Present** | Jerrod Jones |  |
| Jim Carrigan | **Present** | Bobby Walters |  |
| Linda Richardson | **Present** | Victor Smith |  |
| Jim Scott |  | Jackie Morrow |  |
| Kyle Workman |  | Jimmy Gifford |  |
| Jason Sullivan |  | William Bud Trammel |  |
| Madison County | | | | |
| Bobby Adams |  | Richard Morris |  |
|  |  | Shelly Butts | **Present** |
|  |  |  |  |
| Robertson County | | | | |
| Adam Gallagher |  | Karen Box |  |
| Diana Ferrell |  | Rosa Hoyt |  |
| Erik Maiorano | **Present** | Gerald Yezak |  |
| Chuck Hairston | **Present** | Joe David Scarpinato |  |
| Nester Leamon | **Present** | Dr. Stacey Allen Cude | **Present** |
|  |  |  |  |
| Washington County | | | |
| Kirk Hanath |  | Kevin Deramus |  |
| Dant Lange |  | Larry Neveux | **Present** |
| John Chancellor |  | Bryan Ruemke | **Present** |
| Jamie Woodall |  | Trey Holleway |  |
| Damon Cunningham |  | Brian Sheffer | **Present** |

1. **Call to Order** – Ms. Shelly Butts called the meeting to order at 1330 hrs.
2. **Invocation-** The invocation was delivered by Mr. Lilly.
3. **Pledge of Allegiance**
4. **Introductions** – Introductions were made by all members and staff physically present.
5. **Action Items**
   1. **Consider for Approval of the October 26th, 2022, HSAC Meeting Minutes:** 
      1. Mr. Bryan Ruemke made a motion to approve the October 26th HSAC meeting minutes. Ms. Michele Meade seconded the motion for approval. The motion for approval carried.
   2. **Brazos County ARES guest speakers, Ron Hambric, Dick Zimmer, and Mike Wisby**
      1. Mr. Hambric, Mr. Zimmer, and Mr. Wisby gave a presentation explaining what the Amateur Radio Emergency Service is and how it may be an asset to emergency management in the region.
   3. Mr. Ponch Gonzales from TDEM introduced the new County Liaison Officer for the Counties in the region and discussed the upcoming Hurricane Exercise that will be hosted on May 16th-18th. Participation is not mandatory for all three days if an individual would like to participate. Mr. Gonzales informed members that if they have a jurisdictional exercise that they would like to incorporate with the hurricane exercise at the state level, that TDEM would partner with the jurisdiction in doing so. Mr. Gonzales reminded members that the TDEM 147 forms would be available starting December 1st and have until January 31st to get a new 147 form signed and submitted. More information involving the 147 form will be sent out via email.

Mr. Gonzales then gave more information on the new TDEM warehouse in Bryan, answering questions on the space available and what the warehouse will entail.

* 1. **Consider for Approval 2023 BVCOG Implementation Plan**
     1. The committee discussed two corrections necessary to make to the 2023 Implementation Plan. Ms. Meade made a motion for approval of the 2023 BVCOG Implementation Plan with the two corrections made. Mr. Maiorano seconded the motion. A County-by-County vote occurred. Ms. Meade voted in approval of the motion on behalf of Brazos County. Mr. Strange voted in approval of the motion on behalf of Burleson County. Mr. Carrigan voted in approval of the motion on behalf of Leon County. Ms. Butts voted in approval of the motion on behalf of Madison County. Mr. Maiorano voted in approval of the motion on behalf of Robertson County. Mr. Ruemke voted in approval of the motion on behalf of Washington County. Mr. Lilly voted in approval of the motion on behalf of Grimes County. The motion for approval passed with changes as noted.

1. **Committee Reports**
   1. **Communications Subcommittee**: Ms. Butts in coordination with Mr. Carrigan suggested coordination for communications between BVWACS and Non-BVWACS systems throughout the counties. Mr. Carrigan explained that Madison County and Leon County have the city of Normangee causing issues in communications with both counties existing on different systems. Mr. Strange informed Ms. Butts that Madison County’s new console has the ability to communicate to both systems.

Mr. Carrigan emphasized that communications remains an issue in the region citing past experiences of running into communication issues where radios were not compatible or did not allow communication to Leon County radios.

Mr. Carrigan, Mr. Strange, and Ms. Butts discussed capability for communication between the various existing systems. Mr. Carrigan then expressed a desire for a renewed focus to be placed upon the communications subcommittee moving forward.

Mr. Ware suggested that it would also be beneficial for the subcommittee to discuss the issues that occur from high levels of traffic on certain frequency’s inhibiting proper communications and the best ways to deal with that moving forward.

* 1. **Intelligence Subcommittee- Mr. Rob Santarsiero:** Mr. Santarsiero had Ms. Walker inform the Committee that several individuals from BCSO attended the Real Time Crime Center Symposium in Scottdale with presentations given by RTTC equipment vendors. Mr. Santarsiero wanted to relay that the RTTC conducted its first dry run of operations at the Sherriff’s office and will continue to do so throughout the build out of the Real Time Crime Center.
  2. **Strategic Documents Subcommittee:** The Strategic Documents Subcommittee will move forward, shifting focus to updating MOUs.

1. **County Updates:** 
   1. **Burleson:** No Updates Given.
   2. **Brazos County:** G300 and G400 classes are coming up in February and March. Skywarn courses will be offered next March, both advanced and basic. Next week Brazos County will have the initial meeting for updating the hazard mitigation plans.
   3. **Grimes County:** The Grimes County Hazard mitigation plan is nearing the end of planning process. The goal is to have it submitted to TDEM by the end of the year but expect to have it submitted to TDEM at the beginning of year. The Grimes County Buyout program is moving slowly. The County had three homeowners that ended being eligible that have said yes and have contracts signed, accepting the offer amounts. The County is currently waiting for approval to allocate money and relocate the individuals. Grimes County aims to start demolition no later than June and completed by October. Mr. Lilly expressed that moving forward he expressed that he expected buyouts to occur more frequently, not limited to just flooding events.
   4. **Leon County:** The regional tower in Centerville received a fiber bond building set several weeks ago and is in the works. Currently still working on getting a generator and basic hookups before doing more. Leon County is currently making progress and is pleased with that and continues to try to work out communication issues that need to be addressed.
   5. **Madison County:** Ms. Butts informed the committee that the State Health Department location in Madison County is shutting down. Madison County is now required to utilize the Leon County location.
   6. **Robertson County:** Robertson County was expected to host Aggie Bonfire but is postponed due to weather. The Student Association will let Mr. Maiorano know when they will reschedule. Mr. Maiorano will communicate the re-scheduled date via email.
   7. **Washington county**: Washington County will begin working on the County Hazard Mitigation Plan in the New Year. There are ICS 300 and 400 courses coming up soon.
   8. **Weather update**: No updates given.
   9. **Brazos County Health District**: No updates given.
   10. **VOAD**: Ms. Goss informed the committee that the next VOAD meeting will be held on January 25th . If there are any topics members wish to discuss send those topics to Ms. Goss, who as of tomorrow, will be interim CEO of Brazos Valley United Way.
   11. **911:** Currently doing upgrades on the back end of the 911 system. In addition the City and County are in discussion with A&M to discuss consolidating the CAD system and looking into what is needed to be done in terms of the facilities. Chief Deputy Stewart is heading the consolidation project up and will be meeting with the city council after the first of the year.
   12. **TDEM: Mr. Gonzales commented on Mr. Lilly’s earlier commentary about the buyouts. With FEMA’s set financial amount necessary to hit for aid, which is part of why the County Liaison Program has begun, allowing these CLO to meet with individuals and stakeholders in the community to assess the damages and see if the area has reached the FEMA amount required for assistance. Mr. Gonzales informed the committee that if individuals do not have flood insurance, it is encourage to buyout individuals rather than continue to pay for areas that continually experience damage. FEMA’s desire is that the land bought out should be used to create green spaces or parks in the area. Mr. Gonzales also informed the committee that the TDEM roadshow was coming up and that all stakeholders that have experienced a loss or could experience a loss should come out, so TDEM may show how they can be of benefit to the individuals.**

Ms. Meade inquired Mr

**Ms. Meade asked ponch if ther is any way to work with triaing to get class posted and open it up to state to get enough people to egister for the calass to have enough people to dolh it**

**Ponch said ou don’t have to have a 449 you don’t have to be a host for the class. Mr. Ruemke said you had to be 449 to instruct the class. Op[nch said hed get the explicit instrutiuobn isn writing, problem with course here, the instructors iddnt have the tine in the seat to get downa dnt eh pre-reguisites weren’t enough 191. Still don’t have enough people in region to make tht class period. Onme requirement paul had we had to quarantee the 21 people to even post the class- l;eslie**

**Ponch said that hard when you’re a smaller county, working on being able to get it done.**

1. **Homeland Security Planner Updates- Addison Walker, BVCOG:** 
   1. Ms. Walker informed the committee that the FY 2024 grant funding cycle applications are expected to open on
   2. Regional resource guides if you have anything sesnd it
   3. Communicated the dates for gratn workshops
   4. The grant cycle is opening soon
   5. Communicated
   6. Communicated shsp expectations for grant cycle, specifically hit on National Prieorirty aeras, all should be the same when it comes to requirements.
2. **Program Updates**
   1. Brazos Valley Communications Project- No updates given.
   2. Community Emergency Response Team- No updates given.
   3. Criminal Justice- No updates given.
   4. Capital Area of Texas Regional Advisory Council- No updates given.
   5. Hazard Mitigation: Cagan Baldree- Public Safety Planning Program Manager-. No updates given.
3. **Important Dates-** Ms. Walker summarized the following important dates:
   1. **12/19-** Harvey MOD pIblic
   2. **Rural trauma RAc at the HSAC , here next Friday.**
   3. Rac meeting December 1st
   4. **1/18-** Mass Fatality Planning and Response Training
   5. **Hsac meting January 25th-** motion to forgo second meeting form mr. carrigan mr lutsz seconded. Motion passed .
   6. **2/9, 2/16, 2/23-** Intermediate Incident Command System for Expanding Incidents
   7. **2/23, 3/2-** Advanced ICS Command and General Staff
4. **Public Comments**
5. **Adjourn at 1510 Hrs.-** Mr. Ruemke made a motion for adjournment. Ms. Meade seconded the motion.